

**SACYR, S.A.** (the "Company"), pursuant to the provisions of the applicable regulations, hereby reports the following

## **OTHER RELEVANT INFORMATION**

The Board of Directors of the Company, at its meeting held today, has given its approval, amongst other resolutions, to the calling of the Ordinary General Shareholders' Meeting, which will be held from Madrid, at the Duques de Pastrana Complex, located at Paseo de la Habana, 208, on April 27, 2022, at 12 p.m., on first notice of meeting or, if the necessary incorporation quorum is not reached, on second notice of meeting, at the same place and time, on the following day April 28, 2022 (it is expected that the General Meeting will be held on second call, that is, on 28 April 2022).

The full text of the call is attached hereto as an annex and will also be published tomorrow in the daily newspaper "Expansión" and it is as from this time available on the corporate website (www.sacyr.com).

The proposed resolutions and the other documents relating to the General Meeting are available to shareholders at the Company's registered office (c/ Condesa de Venadito nº 7, 28027 Madrid), as well as on the aforesaid corporate website.

Madrid, 24 March 2022.



#### Annex

## **Call of General Meeting**

## **ORDINARY GENERAL SHAREHOLDERS' MEETING NOTICE OF MEETING**

The Board of Directors of Sacyr, S.A. (the "Company") has agreed to convene an **Ordinary General Shareholders' Meeting**, to be held in Madrid, at the Duques de Pastrana Complex, located at Paseo de la Habana, 208, on April 27, 2022, at 12:00 p.m., on first notice of meeting or, if the necessary incorporation quorum is not reached, on second notice of meeting, at the same place and time, on the following day April 28, 2022, so that shareholders can deliberate and resolve on the following matters:

## <u>AGENDA</u>

## MATTERS RELATING TO FINANCIAL STATEMENTS, SOCIAL MANAGEMENT AND AUDIT

**First.** Review and approval, where appropriate, of the financial statements and the individual management report of Sacyr, S.A. and of the consolidated financial statements and management report of Sacyr, S.A. and its subsidiaries, corresponding to the business year ended on December 31, 2021.

**Second.** Review and approval, where appropriate, of the non-financial information statement corresponding to the business year ended on December 31, 2021.

**Third.** Review and approval, where appropriate, of the proposal for the application of the profit and losses of the business year ended on December 31, 2021.

**Fourth.** Review and approval, where appropriate, of the social management and actions carried out by the Board of Directors during the business year ended on December 31, 2021.

**Fifth.** Appointment of PricewaterhouseCoopers Auditores, S.L., as auditor of Sacyr, S.A. and its subsidiaries for the years 2022, 2023 and 2024.

#### MATTERS RELATED TO THE BOARD OF DIRECTORS

**Sixth.** Re-election of directors.

- **6.1**. Re-election of Mrs. María Jesús de Jaén Beltrá as director, with the qualification of independent director.
- **6.2.** Re-election of Mr. Demetrio Carceller Arce as director, with the qualification of directors representing controlling interests.

- **6.3.** Re-election of Mr. Juan María Aguirre Gonzalo as director, with the qualification of independent director.
- **6.4.** Re-election of Mr. Augusto Delkáder Teig as director, with the qualification of independent director.
- **6.5.** Re-election of Mr. José Joaquín Güell Ampuero as a director, with the qualification of independent director.

**Seventh.** Advisory vote on the Annual Report on Directors' Remuneration for the 2021 business year.

**Eighth.** Review and, where appropriate, approval, for the purposes of article 529 novodecies of the Consolidated Text of the Corporate Law, regarding the Remuneration Policy of the Directors for the years 2023, 2024 and 2025.

**Ninth.** Review and approval, where appropriate, of the application of the remuneration in shares to the executive director and other directors of the Long-Term Incentive Plan 2020-2025 and the Complementary Variable Remuneration Plan, in accordance with the provisions of article 219 of the Consolidated Text of the Corporate Law.

## MATTER RELATING TO THE MODIFICATION OF THE SHARE CAPITAL AND SHAREHOLDER REMUNERATION

Tenth. Increases in share capital, charged to profits or reserves.

**10.1.** Approval of a first capital increase charged to script dividend, for a maximum nominal amount of eighteen million Euros ( $\notin$  18,000,000) through the issuance of new ordinary shares of one Euro face value each, without issue premium, of the same class and series as those currently in circulation and with incomplete subscription/allocation forecast; consequent modification of the corresponding article of the By-laws. Commitment to acquire free allocation rights at a guaranteed fixed price. Application for admission to trading of the new shares that are issued. Delegation of powers to the Board of Directors, with express powers of replacement, to set the conditions for the increase in everything not foreseen by this General Meeting, to carry out the necessary actions for its execution and to adapt the drafting of Article 5 of the By-laws.

**10.2.** Approval of a second capital increase charged to script dividend, for a maximum nominal amount of eighteen million Euros ( $\in$  18,000,000) through the issuance of new ordinary shares of one Euro face value each, without issue premium, of the same class and series as those currently in circulation and with incomplete subscription/allocation forecast; consequent modification of the corresponding article of the By-laws. Commitment to acquire free allocation rights at a guaranteed fixed price. Application for admission to trading of the new shares that are issued. Delegation of powers to the Board of Directors, with express powers of replacement, to set the conditions for the increase in everything not foreseen by this General Meeting, to carry out the necessary actions for its execution and to adapt the drafting of Article 5 of the By-laws.

## MATTERS RELATING TO DELEGATIONS OR AUTHORIZATIONS TO THE ADMINISTRATIVE BODY

**Eleventh.** Authorization to the Board of Directors for the interpretation, correction, complementation, execution and development of the resolutions adopted by the General Meeting, as well as to replace the powers it receives from the General Meeting, and delegation of powers for the recording of said agreements.

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#### INFORMATION ON THE AMENDMENT OF THE BOARD OF DIRECTORS REGULATION

The Ordinary General Shareholders' Meeting will be informed in the meeting regarding the agreement to modify the Board of Directors Regulation, adopted by the Board of Directors of the Company, on October 1, 2021, in accordance with the provisions of Article 528 of the Consolidated Text of Corporate Law.

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#### **1.- General Meeting Governance**

The General Meeting will be held in accordance with the Regulations of the General Meeting available on the Sacyr, S.A. website (<u>www.sacyr.com</u>), on the CNMV website and in the Commercial Registry, the Sacyr, S.A. By-laws and the Corporate Law.

In view of the current circumstances and the restrictions imposed and recommendations issued by the authorities in relation to the mobility of persons and the holding of meetings, the Governing Body has agreed the following in its meeting held on March 24, 2022:

- a) To hold the General Meeting in person (that is, with the physical attendance of the shareholders and their representatives), in Madrid, at the Duques de Pastrana Complex, located on Paseo de la Habana, 208.
- b) <u>Recommend remote attendance to the General Meeting</u> with the purpose of safeguarding the health and safety of shareholders, employees and other persons involved in the preparation and celebration of the meeting and, in accordance with current legislation and article 25.1 of the By-laws. For this purpose, shareholders may participate electronically through the corporate website (www.sacyr.com).
- c) Due to the above, shareholders and their representatives will be able to connect in real time and participate remotely, on the same day that the General Meeting is held; all this in accordance with the provisions of the Law, the By-laws and the Regulations of the General Meeting. <u>The remote attendance of the shareholder is equivalent to the inperson attendance at the General Meeting</u>.
- d) In order to guarantee the exercise of the rights of shareholders to the General Meeting, Sacyr, S.A. makes available to them the necessary remote means to allow their connection in real time and to attend the General Meeting remotely in the section "Remote attendance" in the space dedicated to the "General Meeting 2022" on its corporate website (www.sacyr.com) in the terms established in the notice of meeting.

- e) Shareholders may also exercise their rights of delegation and voting by means of remote communication **prior** to the meeting of the General Meeting in the terms provided in the announcement of the notice of meeting and on the (<u>www.sacyr.com</u>) corporate <u>website</u>. All this in accordance with the provisions of the Law, By-laws, Regulations of the General Meeting and the regulations described below.
- f) Broadcast of the General Meeting: the General Meeting will be broadcast live through the (<u>www.sacyr.com</u>) corporate website.
- g) For all purposes, it will be understood that the General Meeting will have been held in Madrid, at the Duques de Pastrana Complex, located at Paseo de la Habana, 208.
- h) Suppress the celebration of the aperitif that was traditionally served after the Ordinary General Shareholders Meeting.
- i) The Company will inform the shareholders, also through the Company's (<u>www.sacyr.com</u>) corporate website, regarding any limitations or restrictions that may be imposed by the competent authorities on the capacity of the premises provided for the holding of the General Meeting or those others that for reasons of health security may be agreed by the Board of Directors of the Company. Once the maximum allowed capacity has been reached, considering the limitations or restrictions that, where appropriate, were applicable, it will not be possible to access the venue of the Meeting. Shareholders are recommended to inform themselves in advance, so that, if attendance is not possible, he/she can participate electronically or can exercise their vote remotely.

The Board of Directors will continue to supervise the evolution of the measures adopted by the authorities in relation to the pandemic and the information contained in this announcement will be updated if necessary through the (www.sacyr.com) website or by the means that are necessary, always seeking compliance with current regulations and the best protection of our shareholders, employees, customers and suppliers.

## 2.- Complement to the notice of meeting

Shareholders representing at least three per cent of the share capital may request that a supplement to this notice of meeting be published, including one or more items on the agenda. In such a request, shareholders must provide, at least, (i) the identity of the shareholder or shareholders exercising the right, (ii) the number of shares of which they are holders, or that they represent, (iii) the items to be included in the agenda, as well as (iv) a justification of the proposed items or, where appropriate, a justified proposal agreement.

The exercise of this right must be done by means of a reliable notification that must be received at the registered office of Sacyr, S.A. (7 Condesa de Venadito Street, 28027 Madrid) within five days following the publication of this notice of meeting.

#### 3.- Agreement proposal submissions

Shareholders representing at least three percent of the share capital may, within the same period indicated with respect to the complement of the notice of meeting, submit reasoned agreement proposals regarding matters already included or that must be included in the agenda of the General Meeting, all in the terms provided for in article 519.3 of the Corporate Law.

## 4.- Right of attendance

Shareholders who, under the terms established in the Company's Bylaws, hold at least a number of shares which aggregate joint value exceeds one hundred and fifty Euros ( $\leq 150$ ), i.e. at least, one hundred and fifty-one (151) shares, and have them registered in their name in the corresponding accounting records at least five days prior to the date of the General Meeting (the General Meeting is scheduled to be held on April 28, 2022, on second notice) have the right to attend the General Meeting in person or remotely. Shareholders who are not holders of the minimum number of shares required to attend may confer in writing the representation of said shares in a person with the right to attend, because they are holders or have delegation of the minimum number of shares required, or group with other shareholders who are in the same situation, until they meet the necessary number of shares, conferring their representation in writing to one of them.

The right to attend is delegable in accordance with the provisions on this matter found in the Corporate Law, in the By-laws and in the Regulations of the General Meeting.

## 4.1. Attendance in person

## 4.1.1. Pre-registration

The attendance cards will be issued by the entities participating in Sociedad de Gestión de los Sistemas de Registro, Compensación y Liquidación de Valores, S.A.U. (IBERCLEAR) as applicable. The registration of in person attendance cards will begin two hours before the one indicated for the celebration of the General Meeting. In order to prove the identity of the shareholders or their representatives, at the entrance of the venue where the General Meeting will be held, attendees may be asked to prove their identity by submitting the national identification document, foreigner identification card or passport; in the case of a legal entity shareholder, a document accrediting the sufficient representative powers of the attending natural person may also be required.

# <u>4.1.2. Exercise by shareholders (or their representatives) of their rights of intervention, information, proposal and vote</u>

Shareholders who attend in person, duly registered in the list of attendees, may intervene during the holding of the General Meeting to request the information or clarifications they deem necessary regarding the following: a) items included in the agenda; b) items that, not yet foreseen in the agenda, can be discussed in the General Meeting because the Law allows it; c) the information accessible to the public that has been provided by Sacyr, S.A. to the National Securities Market Commission since the last General Meeting and d) accounts auditor reports. For a better organization of the development of the General Meeting, and in order to enable the preparation of the list of participants, it is requested that the requests for intervention of the shareholders be made prior to the beginning of the session. To this end, an office will be set up at the place of celebration of the General Meeting, which will be open from 10:00 a.m. on the day of the Meeting, which may be approached by shareholders who wish to intervene expressing their name and surname, the number of shares they hold or the shares they represent, as well as the purpose of their intervention. In the event that the shareholders want their intervention to be recorded verbatim in the minutes of the meeting, they must provide the full text of their intervention. Shareholders shall make reasonable use of their right to intervene both in relation to its duration and its content, without prejudice to the powers of the Chairperson pursuant to Article 18 of the Rules of Procedure of the General Meeting.

Shareholders may intervene only once. The Chairperson may respond in the act itself jointly and summarily to the different questions of the shareholders or agree that the information be sent in writing to the shareholder within the legal period.

## 4.2. Remote Attendance

## 4.2.1 Pre-registration

The shareholder who wishes to attend the General Meeting electronically must register before 11:59 am. on April 26, 2022 at the link "General Meeting 2022", section "Remote voting, delegation and prior registration", of the (<u>www.sacyr.com</u>) corporate website. After that time, no further registrations will be accepted for the exercise of the right of remote attendance.

The above-mentioned prior registration will be carried out by any of the following means: (i) electronic DNI (Spanish identification document) or (ii) Recognized or advanced electronic signature, based on a recognized and current electronic certificate, issued by the Spanish Public Certification Entity (CERES), dependent on the Royal Mint.

In order for a legal entity shareholder to be able to attend electronically, the proxy who is going to complete the registration procedure on behalf of the legal entity shareholder must previously prove their representation and their identity by sending the attendance card issued in the name of the legal entity shareholder by the Company or by the depositary entity, duly filled in and signed, together with a copy of the official document accrediting the identity of the proxy and a copy of the document proving the power of attorney that allows him/her to act on behalf of the legal entity shareholder, to the attention of the Shareholders Department of Sacyr, S.A., at the registered office (7, Condesa de Venadito Street 28027-Madrid) or by email addressed to accionistas@sacyr.com, before 11:59 am. of April 26, 2022. Once the documentation has been received and after its verification, the representative may attend the General Meeting electronically.

In order for the person who has been granted delegation in their favor to be able to attend the General Meeting electronically, the shareholder who granted it must have informed the representative of said delegation and sent a copy of the granted conferred, or the powers of representation in the case of a legal person, with sufficient notice, to the Shareholders Department of Sacyr, S.A., at the registered office (7, Condesa de Venadito Street 28027-Madrid) or by E-mail addressed to <a href="mailto:accionistas@sacyr.com">accionistas@sacyr.com</a>, together with a copy of the ID or passport of the representative.

Once the shareholder (or, where appropriate, his/her representative) has previously registered in accordance with the above, he/she may attend and vote at the General Meeting electronically in real time, making the corresponding connection on the day of the meeting.

## 4.2.2. Connection and attendance to the Meeting

The previously registered shareholder (or, where appropriate, the representative) may attend the General Meeting electronically by connecting to the corporate website of Sacyr, S.A. (<u>www.sacyr.com</u>) section "Remote attendance" between 10:00 a.m. and 11:45 a.m. on April 27, 2022 (if the General Meeting is held under first notice of meeting) or, where appropriate, during the same period on April 28, 2022 (if, as expected, the General Meeting is held under second notice of meeting). Where appropriate, on April 27, 2022, once the lack of a sufficient quorum for the holding of the meeting has been verified, the Company will publish this circumstance

through the space dedicated to the "2022 General Meeting" of the corporate website confirming that the General Meeting will finally meet under the second notice of meeting.

In the event that the General Meeting is held under the second notice of meeting (as it is foreseeable), the remote attendants who have connected under the first notice of meeting must connect again to attend the General Meeting remotely under the second notice of meeting.

Remote attendees at the General Meeting may follow the complete act of the Meeting that will be broadcast in real time through the Company's website, without prejudice to its recording and public distribution through said page.

No connection will be supported after the indicated time. Shareholders who make a prior registration and who do not connect after the meeting will not be considered as attendees.

## <u>4.2.3. Exercise by shareholders (or their representatives) of their rights of intervention, information, proposal and vote through remote attendance</u>

Rights of intervention, information and proposals for agreements: Interventions and proposals for agreements, requests or clarifications that, in accordance with current legislation, are intended to be formulated during the General Meeting must be sent to the Company, in writing through the link enabled for this purpose under the section "Remote attendance" on the corporate website among 10:00 a.m. and 12:15 p.m. on April 27, 2022, or where appropriate, during the same temporary period on April 28, 2022 (depending on whether the General Meeting is held under the first or the second notice of meeting, respectively). Remote attendants (or, where appropriate, representatives) who, having attended themselves under the first notice of meeting, have sent interventions and proposals for agreements or requests for information or clarifications must send them again, in the terms indicated, on the day on which the meeting is held; otherwise, these will be understood as not formulated.

Interventions shall only be recorded in the minutes of the meeting when expressly requested.

Requests for information or clarification from shareholders (or their representatives) attending electronically will be answered orally during the Ordinary General Shareholders' Meeting or in writing, within seven days of its celebration.

*Voting rights:* The issuance of the vote on proposals relating to items included in the agenda may be made from the moment of connection as an assistant of the shareholder (or, where appropriate, of the representative) under the section "Remote attendance" on the corporate website and until the Chairperson or, where appropriate, the Secretary of the General Meeting, announce the end of the voting period on proposals for agreements on items on the agenda.

As for the proposals for agreements on those items that, by legal mandate, do not need to appear on the agenda, remote attendants may cast their votes from the moment these proposals are read to proceed to their vote under the section "Remote attendance" on the (www.sacyr.com) corporate website.

For the vote on proposals for resolutions, the procedure provided for in the By-laws and in the Regulations of the Meeting will be applied.

5.- Delegation of representation and vote prior to the holding of the General Meeting by means of remote communication

Shareholders may (i) delegate or confer their representation or (ii) exercise their vote, through means of remote communication, prior to the holding of the General Meeting, and in accordance with, and subject to the provisions of Articles 27 and 34 of the By-laws and 8 and 22 of the Regulations of the General Meeting. To guarantee the maximum exercise of these rights, and under the aforementioned precepts, the Board of Directors has agreed on the following procedural rules of development for this General Meeting:

## 5.1. Delegation of representation through means of remote communication

## 5.1.1. Means of remote communication

The means of remote communication valid for delegating or conferring representation are as follows:

(a) Remote means: To delegate or confer their representation by remote means, shareholders must do so through the corporate website of Sacyr, S.A. (<u>www.sacyr.com</u>).

Given that the system to confer the delegation by remote means must have the appropriate guarantees of authenticity and identity of the subject who delegates, shareholders who wish to use this delegation system must previously have an advanced or recognized electronic signature, in the terms provided for in Law 59/2003, of December 19, of Electronic Signature, based on an electronic certificate recognized in relation to which its revocation is not recorded and which may be (i) an Electronic User Certificate issued by the Spanish Public Certification Entity (CERES) dependent on the Royal Mint - Real Casa de la Moneda (FNMT-RCM) or (ii) a recognized electronic certificate that is incorporated into the National Electronic Identity Document issued in accordance with Royal Decree 1553/2005, of 23 December, which regulates the issuance of the National Identification Document and its electronic signature certificates (hereinafter, jointly, a "Valid Electronic Signature").

Once the shareholder has his/her corresponding Valid Electronic Signature, he/she may, through "General Meeting 2022" of the Sacyr, S.A. corporate website (<u>www.sacyr.com</u>), through the "Electronic Delegation" form that is located within the section "Remote voting, delegation and prior registration" and in the terms and conditions described therein, grant its representation to another person even if he/she is not a shareholder, to represent him/her in the General Meeting. The electronic document of delegation will be, for the purposes of the provisions of article 27.2 b) of the By-laws, considered as a copy in electronic format of the attendance and delegation card.

(b) <u>Postal correspondence or equivalent courier services</u>: To grant their representation by postal correspondence or equivalent courier services, shareholders must complete and sign (i) the attendance, delegation and voting card issued on paper by the entities participating in Sociedad de Gestión de los Sistemas de Registro, Compensación y Liquidación de Valores, S.A.U. (IBERCLEAR), as applicable, or (ii) the attendance, delegation and voting card provided by Sacyr, S.A. that can be downloaded and printed from its corporate website (<u>www.sacyr.com</u>) under "General Meeting 2022", "Vote or delegation by postal mail" and in both cases signing in the section that said card provides for the signature of the represented; in the second case (sending of the card provided by Sacyr, S.A.), a certificate accrediting the ownership of the shares must also be attached. In the case of legal entity shareholders, a copy of the document accrediting the sufficient representation powers of the signature (and, where appropriate, the certificate of ownership), must be sent to Sacyr, S.A. (7, Condesa de Venadito Street, 28027 Madrid) by postal

mail or equivalent courier service. The delivery in person of the delegation at the reception of Sacyr, S.A. (c / Condesa de Venadito, 7, 28027 Madrid) will be assimilated to the sending by postal correspondence.

(c) Through financial institutions: Shareholders who wish to delegate their representation may also do so through the financial institutions in which they have deposited their shares so that said entities, in turn, send the received instructions to the Company.

## 5.1.2. Delegation communication to the representative

The shareholder who confers his/her representation by the aforementioned means of remote communication undertakes to inform the designated representative of the granted representation. When the representation is granted to Sacyr, S.A., to a director, the Chairperson of the General Meeting or the Chairperson and/or the Secretary of the Board of Directors (or the Deputy Secretary of said body), the necessary communication will be understood to have been made and accepted by the reception by Sacyr, S.A. of the remote delegation or the physical card duly filled in and signed.

The person to whom the vote is delegated may exercise it by attending the General Meeting personally or remotely.

## 5.1.3 Registration and attendance of the representative

Attendance of the representative in person: On the day and place of the General Meeting and within two hours immediately prior to the one announced for the beginning of the meeting, the designated representatives must identify themselves by means of their national identification document, foreigner identification card or passport. In the event of delegation by a legal entity shareholder, a copy of the document accrediting the sufficient representative powers of the signatory of the delegation may be requested; likewise, in the event that it is a legal person representing one or more shareholders, a document accrediting the sufficient representative powers of the attending natural person may be requested.

*Remote attendance of the representative*: The previously registered representative may attend the General Meeting electronically by connecting to the corporate website of Sacyr, S.A. (<u>www.sacyr.com</u>) section "Remote attendance" between 10:00 a.m. and 11:45 a.m. on April 27, 2022 (if the General Meeting is held under the first notice of meeting) or, where appropriate, during the same time period on April 28, 2022 (if, as expected, the General Meeting is held under the second notice of meeting). Where appropriate, on April 27, 2022, once the lack of a sufficient quorum for the holding of the meeting has been verified, the Company will publish this circumstance through the space dedicated to the "2022 General Meeting" of the corporate website confirming that the General Meeting will finally meet under the second notice of meeting.

In the event that the General Meeting is held under the second notice of meeting (as it is foreseeable), the remote attendants who have connected under the first notice of meeting must connect again to attend the General Meeting remotely under the second notice of meeting.

Attendees at the General Meeting may follow the complete act of the Meeting that will be broadcast in real time through the Company's website, without prejudice to its recording and public distribution through said page. No connection will be supported after the indicated time. Shareholders who make a prior registration and who do not connect after the meeting will not be considered as attendees.

## 5.2. Vote prior to the holding of the General Meeting by means of remote communication

The means of remote communication valid for issuing prior votes are as follows:

(a) <u>Remote means</u>: To issue the prior vote by remote means, shareholders must do so through the corporate website of Sacyr, S.A. (<u>www.sacyr.com</u>). Shareholders who wish to use this voting system must first have a Valid Electronic Signature. Once the shareholder has his/her corresponding Valid Electronic Signature, he/she may, through "General Meeting 2022" of the Sacyr, S.A. corporate website (<u>www.sacyr.com</u>), through the "Electronic Vote" form that is located within the section "Remote voting, delegation and prior registration", issue their remote prior vote regarding the items of the General Meeting agenda. The electronic document of prior vote will be, for the purposes of the provisions of article 34.3 of the By-laws, considered as a copy in electronic format of the attendance card.

(b) Postal correspondence or equivalent courier services: For the issuance of the prior vote remotely by postal correspondence or equivalent courier service, shareholders must fill in and sign the corresponding section of the remote vote of (i) the attendance, delegation and vote card issued on paper by the entity participating in Sociedad de Gestión de los Sistemas de Registro, Compensación y Liquidación de Valores, S.A.U. (IBERCLEAR) as applicable, or (ii) attendance, delegation and voting card provided by Sacyr, S.A., which may be downloaded and printed from its corporate website (www.sacyr.com) under the section "General Meeting 2022", "Vote or delegation by postal mail". Once the card has been filled in and signed with a handwritten signature, the shareholder must send it to the shareholders' department of Sacyr, S.A. (7, Condesa de Venadito Street, 28027 Madrid) by postal mail or equivalent courier service; if the document sent was the card provided by Sacyr, S.A., the certificate accrediting the ownership of the shares must also be sent. In the case of legal entity shareholders, a copy of the document accrediting the sufficient representation powers of the signatory must be accompanied. The delivery in person of the vote at the reception of Sacyr, S.A. (7, Condesa de Venadito Street, 28027 Madrid) will be assimilated to the sending by postal correspondence.

(c) <u>Through financial institutions:</u> Shareholders who wish to issue their prior vote remotely may also do so through the financial institutions in which they have deposited their shares so that said entities, in turn, send the received instructions to the Company.

# 5.3. Basic rules regarding the delegation and voting prior to the holding of the General Meeting remotely

## 5.3.1 Deadline for reception by Sacyr, S.A.

For its validity, and under the provisions of the By-laws and the Regulations of the General Meeting, the Board of Directors has agreed that both delegations and prior votes by means of remote communication (regardless of the means used) must be received by Sacyr, S.A. before 11:59 am, on April 26, 2022.

5.3.2. Extension of the delegation and voting instructions prior to the holding of the General Meeting

The delegation of the representation will extend to the items on the agenda, as well as, unless expressly indicated otherwise, to those items that may be incorporated into the agenda as a result of the exercise by shareholders of their right to complement the notice of meeting or that could be raised within the General Meeting itself, thus allowed by the applicable regulations.

Voting delegations shall indicate the direction in which the representative shall vote.

Where instructions have been issued by the represented shareholder, the representative shall cast the vote in accordance therewith.

In the absence of precise voting instructions, it shall be understood that the delegation contains as an instruction the vote in favor of the proposals of the Board of Directors and the vote against the proposals not formulated by the Board of Directors.

## 5.3.3. Recipients of the representation delegation

Representation delegations made simply in favor of Sacyr, S.A., or those that do not indicate the person to whom it is delegated, will be understood to be made in favor of the Chairperson of the General Meeting.

In the cases of delegation (express or implied) in favor of the Chairperson of the General Meeting, as well as in the cases of express delegation to a director, at any point in which the representative is in a situation of possible conflict of interest, and unless there are precise voting instructions or otherwise by the represented shareholder, the representation will be understood to be conferred, for the specific matter in question, in favor of the Secretary of the Board of Directors or, in case of absence, conflict or unavailability, the Deputy Secretary of said body, who in such cases would vote according to the guidelines established in the previous section.

For these purposes, as well as the provisions of the applicable regulations, you are hereby informed that:

(i) all directors would be in a situation of potential conflict of interest with respect to items four, seventh and eighth. And the Chairperson would also be on the ninth item on the agenda;

(ii) those directors in relation to whom their re-election is proposed under item six of the agenda are in conflict of interest with respect to the item on which such re-election is requested;

(iii) in the event that, as permitted by the applicable regulation, any or some of the proposals referred to in article 526.1 b) or c) of the Corporate Law are submitted to the General Meeting, the directors affected by said proposals would be in conflict of interest in the corresponding vote.

#### 6.- Other matters

## 6.1. Regulations of priority between delegation, prior remote voting to the holding of the General Meeting and attendance, in person or on-line, at the General Meeting

a) The attendance, in person or electronically, of the shareholder at the General Meeting will have the value of revoking the vote cast in advance of the celebration of the General Meeting or delegation made by means of remote communication.

b) The vote cast by means of remote prior to the holding of the General Meeting may be annulled by subsequent and express revocation made by the same means used for the issuance, and within the period established for it. c) In the event that a shareholder validly makes delegations or votes prior to the holding of the General Meeting, both electronically and by means of a card printed on paper, the latter will prevail over it, regardless of their respective dates. In the event that a shareholder has validly made several delegations or votes by means of a card printed on paper, the last delegation or vote that has been received by Sacyr, S.A. within the established period will prevail.

d) The exercise of the right to vote by means of remote communication, whatever the means used for its issuance, will render ineffective any remote or written delegation, whether previous, which will be considered revoked, or later, which will be understood as not carried out.

*6.2.* The alienation of the shares whose ownership confers the right to vote of which Sacyr, S.A. is aware will nullify the vote or delegation conferred.

**6.3.** Custody of electronic signature: the custody and use of his/her electronic signature is the sole responsibility of the shareholder (or his/her representative).

**6.4.** Incidents: Sacyr, S.A. is not responsible for damages that may be caused to the shareholder arising from breakdowns, overloads, line drops, connection failures or any other eventuality of the same or similar nature, beyond the control of Sacyr, S.A., which prevent the use of the systems for remote attendance to the General Meeting, without prejudice to the adoption of the measures that each situation requires, including the possible temporary suspension or extension of the General Meeting, when applicable, to guarantee the full exercise of their rights by the shareholders or their representatives.

**6.5.** Additional information: for more information on attendance, delegation of representation and voting through remote communication means, shareholders can contact the corporate website of Sacyr, S.A. (<u>www.sacyr.com</u>), the E-mail address <u>accionistas@sacyr.com</u> and the telephone number of the Shareholder Service Line 900 101 930 from 9:00 a.m. to 2:00 p.m. and from 4:00 p.m. to 7:00 p.m. from Monday to Thursday and from 9:00 a.m. to 2:00 p.m. on Friday.

## 7.- Right of Information

From the date of publication of the notice of meeting and until the holding of the General Meeting, shareholders will have at their disposal for query, download and printing on the Company's website (<u>www.sacyr.com</u>), as well as being able to request the delivery or free shipping of, among others, the following information and documentation:

- 1) the General Meeting notice of meeting full text;
- 2) the total number of shares and voting rights of Sacyr, S.A. on the date of the notice of meeting;
- 3) the financial statements and the individual management report of Sacyr, S.A., corresponding to the business year ended on December 31, 2021, with the corresponding audit report and the corresponding director's declaration of responsibility;
- 4) the financial statements and the consolidated management report of Sacyr, S.A. and subsidiary companies, corresponding to the business year ended on December 31, 2021, with the corresponding audit report and the corresponding director's declaration of responsibility;

- the statement of non-financial information for the business year ended 31 December 2021, together with the report of the independent verification service provider (Integrated Sustainability Report);
- 6) the full texts of the proposals for agreements on each and every item on the agenda and, where appropriate, including proposals for agreements submitted by shareholders;
- 7) the reports of the Board of Directors regarding the proposals for the re-election of the directors referred to in section six, which includes information on the identity, curriculum vitae and category to which the directors whose re-election is submitted to the Ordinary General Shareholders' Meeting belong, which includes the corresponding reports of the Appointments and Remuneration Committee;
- 8) the reasoned proposal of the Board of Directors in relation to the Remunerations Policy of the directors of Sacyr, S.A., for the business years of 2023, 2024 and 2025 on the eighth item of the agenda;
- 9) the report prepared by the Appointments and Remuneration Committee regarding the proposal of the Remunerations Policy of the directors of Sacyr, S.A., for the years 2023, 2024 and 2025;
- 10) the supporting and proposed report issued by the Board of Directors in relation to the tenth item of the agenda (Increases in share capital, charged to profits or reserves);
- 11) the report on the amendment of the Board of Directors Regulation modification, which was approved by the Board of Directors;
- the Annual Report on Directors' Remuneration for the business year ended December 31, 2021;
- 13) the Annual Corporate Governance Report for the business year ended on December 31, 2021;
- 14) the procedural regulations for proving the ownership of shares, the right to attend the General Meeting and the regulations applicable to delegation and voting through means of remote communication;
- 15) the operational regulations of the "Electronic Shareholders' Forum";
- 16) the attendance, delegation and voting card;
- 17) a document extracting the right to information that corresponds to shareholders; and
- 18) the By-laws, Regulations of the General Meeting and Regulations of the Board of Directors.

As well as any other documentation (of any type) that on the occasion of the holding of the General Meeting must be available on the corporate website of Sacyr, S.A. (<u>www.sacyr.com</u>).

The Company, in view of the circumstances, prioritizes the use of digital media to make information and documentation available to shareholders. However, and in accordance with the provisions of the Regulations of the General Meeting, the necessary requests for the exercise of the right of information of shareholders may be made by delivery or sending by postal correspondence or courier service equivalent to the registered office (7, Condesa de Venadito Street, 28027 Madrid) of the written request with handwritten signature and attaching a

photocopy of a valid personal identification document; the application you must state the address to which the shareholder requests that the required information be sent to. The request for information may also be made through an E-mail addressed to the address accionistas@sacyr.com in which case and in order to provide the system with adequate guarantees of authenticity and identification of the shareholder who exercises his/her right to information, he/she must incorporate a Valid Electronic Signature. Under the provisions of article 11 quater of the Corporate Law, shareholders are reminded that communications between Sacyr, S.A. and them, including the submission of documents, requests and information, may be made by remote means provided that such communications have been accepted by the shareholder; for these purposes, in order to respond to any query or request made by remote means, said means for the response will be understood to be accepted if, within the framework of the query, the shareholder has not expressly rejected the use of remote means. If it has been rejected, the reply or information will be sent by postal mail to the address provided in the communication (data that will be mandatory, in case of not accepting the referral by remote means). Likewise, shareholders may examine at the registered office (from Monday to Friday, not public holidays, from 8:00 a.m. to 2:30 p.m.) the documentation relating to the holding of the General Meeting, listed in the previous sections.

Additionally, and without prejudice to any other information rights attributed by the applicable regulations, until the fifth day prior to the day scheduled for the holding of the General Meeting, shareholders may request from the directors, on the items included in the agenda, the information or clarifications they deem necessary, or ask in writing the questions they deem pertinent. Likewise, within the same period, shareholders may request from the directors, in writing, the clarifications they deem necessary about the information accessible to the public that Sacyr, S.A. has provided to the National Securities Market Commission since the last General Meeting and regarding the auditor's reports. The directors will be obliged to provide the requested information, in the terms and deadlines established by the applicable regulations (articles 197 and 520 of the Corporate Law).

It is recorded that, even if the additional information and documentation available on the corporate website of Sacyr, S.A. including the proposals for resolutions that are presented by the Board of Directors to the General Meeting on each of the items on the agenda, the Board of Directors reserves the right to modify, for justified reasons, the content of the aforementioned proposals. In this case, this circumstance would be informed as soon as possible, through the adequate "other relevant information", providing then a full and complete distribution of the modifications.

For any clarification on the delivery of documentation and other matters relating to the notice of meeting, shareholders can contact the registered office of Sacyr, S.A. (7, Condesa de Venadito Street, 28027 Madrid), at the telephone number of the Shareholder Service Line 900 101 930 from 9:00 a.m. to 2:00 p.m. and from 4:00 p.m. to 7:00 p.m. from Monday to Thursday and from 9:00 a.m. to 2:00 p.m. on Friday, or to the E-mail address <u>accionistas@sacyr.com</u>.

#### 8.- Notary Public Intervention in the General Meeting

The Board of Directors has agreed to require the presence of a Notary public to draft minutes of the General Meeting, in accordance with the provisions of article 203 of the Corporate Law, in relation to article 101 of the Regulations of the Commercial Registry.

#### 9.- Electronic Shareholders' Forum

In accordance with the provisions of article 539.2 of the Corporate Law, the Company has set up an "Electronic Shareholders' Forum" on its corporate website, on the occasion of the notice of meeting of the General Meeting, which may be accessed with due guarantees by both individual shareholders and voluntary associations that may be constituted in accordance with current regulations, in order to facilitate its communication prior to the holding of the General Meeting. The Forum may publish proposals that intend to be submitted as a complement to the agenda announced in the notice of meeting, requests for adherence to such proposals, initiatives to achieve the sufficient percentage to exercise a minority right provided for in the Law, as well as offers or requests for voluntary representation. The Forum is set up in order to facilitate communication between the shareholders of the Company due to the celebration of the General Meeting. To access the Forum, shareholders must follow the instructions and conditions of use of the Forum that for this purpose appear in the space dedicated to the "General Meeting 2022".

## 10.- Treatment of private data

The private data (i) contained in this document; (ii) that the shareholders and, where appropriate, the representatives provide the Company with the exercise or delegation of their rights of attendance, representation and vote at the General Meeting; (iii) that are provided for this purpose by the banking entities and companies and securities agencies in which said shareholders have deposited or safeguarded their shares or by the entity legally authorized to keep the register of account entries, (IBERCLEAR); or (iv) that are obtained through the recording of the General Meeting (i.e., image and voice), will be treated by Sacyr, S.A. with address in Madrid, 7, Condesa de Venadito Street, 28027, as responsible for the treatment. Purposes: Management of the rights of attendance, delegation and vote at the General Meeting, participation in the Electronic Shareholders' Forum, as well as for the fulfillment of any other legal obligations arising from the notice of meeting or celebration of the General Meeting. Recipients of the data: (i) those that are necessary according to the Law; (ii) suppliers who provide services to the Company in their capacity as data processors; (iii) the Notary Public who drafts the Minutes of the General Meeting; and (iv) the general public to the extent that the data appears in the documentation available on the corporate website (<u>www.sacyr.com</u>) or are provided in the General Meeting. No international data transfers will take place. The General Meeting will be recorded and retransmitted on the corporate website (www.sacyr.com), on social networks and in accredited media. Duration of the treatment: The private data will be kept during the development of the shareholder relationship and, after that, during the legally established period to be able to face any legal or contractual actions. Data protection delegate exercise of rights and data: The owners of the data will have the possibility to exercise their rights of access, rectification, opposition, cancellation, deletion, limitation of the treatment and to withdraw the consent given, in accordance with the provisions of current regulations and in the terms and in compliance with the requirements established by it, by sending a letter identified with the reference "Data Protection" in which the request is made to the following address: Sacyr, S.A., C/ Condesa de Venadito, 7, 28027– Madrid, or through the address protecciondedatos@sacyr.com. Likewise, interested parties can contact the data protection delegate at the following address: <u>dpo@sacyr.com</u> or make claims to the Spanish Agency for Data Protection (www.agpd.es). Data of third parties: In the event that the attendance, delegation and voting card includes private data of third parties, shareholders must inform of regarding the content of the previous paragraphs, guaranteeing that they have their consent (when legally mandatory). Likewise, it must comply with any other requirements that may be

applicable for the correct transfer of personal data to Sacyr, S.A., without it having to take any additional action in terms of information or consent.

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The General Meeting will be held, foreseeable, under second notice of meeting, on April 28, 2022, in the manner and time indicated, unless the shareholders were warned otherwise through the same newspaper in which this announcement is published, the corporate website (<u>www.sacyr.com</u>), as well as through the appropriate "other relevant information" that would be sent to the National Securities Market Commission.

It is recommended to attend the General Meeting electronically due to the limited capacity of the location where the General Meeting will be held.

In any case, shareholders are reminded that they may exercise their rights, prior to the holding of the General Meeting, using the remote participation systems provided for in this notice of meting, in accordance with the deadlines and instructions provided therein, as well as on the Company Corporate Website (www.sacyr.com), in the space "General Meeting 2022".

Madrid, March 24, 2022. Secretary of the Board of Directors.